

University Teaching Committee Agenda

Meeting to be held on Thursday 10 July at 9.30 am in BS/104 (Treehouse), Berwick Saul, Campus West

Papers are available in the UTC Papers Folder. Members unable to attend are asked to inform Sally O'Connor in advance (email sally.oconnor@york.ac.uk) or decline the Google Calendar invite.

Please see the Category 2 Agenda [final page] for items which are: [a] provided for information only, where discussion is not required or expected, unless a request is made to escalate an item to Category 1 and [b] supplementary information and data for items on the Category 1 Agenda.

Category 1 - Main Agenda

Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1 9.30 hrs	Welcome and apologies for absence	N/A	To note	All Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note	Chair
1.3	Minutes of the UTC meeting held on 15 May 2025	UTC.24-25/101	To confirm	Chair
1.4	Action Tracking and Matters Arising from the Minutes	N/A	To note	Chair
1.5	Report of Chair's Action taken since the last meeting	UTC.24-25/102	To note	Chair
1.6 9.35 hrs	Report from the Chair	N/A	To note	Chair
1.7	Report from the Deputy Chair	N/A	To note	Deputy Chair
1.8	Oral report from the Student Representatives	N/A	To note	Student Reps
1.9	AI Update	N/A	To note	Associate PVC TLS

Section 2: Strategic Development, Performance Monitoring and Student Insight items for consideration and/or decision

No.	Item	Item Code	Status	Lead(s)
2.1 9.50	NSS Recovery Plan	UTC.24-25/103	To approve	AD TLS Sciences
2.2 10.05	Annual Review of VLE Site Design Principles	UTC.24-25/104	To approve	Richard Walker (Associate Director LLAW - Digital Education)
2.2 10.20	Student Protection Plan Update	UTC.24-25/105	To approve	PVC T&L

Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)
3.1 10.30	Congregation for Awards <i>In Absentia</i>	N/A	To note	Chair
3.2 10.35	Policy on Graduate Teaching Assistants	UTC.24-25/106	To approve	Maeve Pearson (Senior Academic Practice Adviser)
Break				
3.3 11.00	Assessment and Feedback Policy Proposals: a) Assessment of work-based learning b) Summative Feedback c) Reasonable Adjustments in Assessment	UTC.24-25/107	To approve	Adrian Lee (AQ&D Policy Officer); David Gent (Inclusive Education Evidence and Impact Manager))
3.4 11.20	Design Policies: a) Institutional Programme Design Policy b) UG Programme Design Policy c) PGT Programme Design Policy	UTC.24-25/108	To approve	Becky Lloyd- Jones (Academic Quality Officer)
3.5 11.40	Programme and Module Evaluation Policy	UTC.24-25/109	To approve	Duncan Jackson (Head of AQ&D)
3.6 12.00	New Programme Approval 2025/26	UTC.24-25/110	To approve	Amy Muckersie (Academic Quality Manager)

Section 4: Quality Assurance Processes

No.	Item	Item Code	Status	Lead(s)
	No items for this section			

Section 5: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
5.1	No items for this section			

Date of the next meeting: 25 September 2025

Duncan Jackson (duncan.jackson@york.ac.uk)

Items relating to the Meeting to be held on Thursday 10 July 2025 at 9.30 am, in BS/104 (Treehouse), Berwick Saul, Campus West

Category 2 Agenda Items are provided for: [a] information only, where UTC discussion is not required or anticipated, unless a request is made to escalate an item is from Category II to Category I for consideration OR as [b] supplementary information and data for items on the Category I agenda.

Section 6: Category 2 Items Items for Information

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.1	Standing Committee on Assessment summary of the meeting held on: a) 27 June 2025	UTC.24-25/111	
6.2	Faculty Learning and Teaching Group minutes of the meeting(s) held on: a) Social Sciences 18 February 2025 b) Social Sciences 7 May 2025 c) Social Sciences 22 May 2025	UTC.24-25/112 UTC.24-25/113 UTC.24-25/114	
6.3	Apprenticeship Monitoring Board minutes of the meeting held on: a) 27 March 2025	UTC.24-25/115	
6.4	York-HEP Quality Review Group report for the Joint Monitoring Board held on: a) 28 April 2025	UTC.24-25/116	
6.5	Joint Learning and Teaching Strategy Group minutes of the meeting held on: a) 20 March 2025	UTC.24-25/117	

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.6	Employability Advisory Group notes from the meeting held on: a) 12 March 2025	UTC.24-25/118	
6.7	Academic Skills Update	UTC.24-25/119	
6.8	Reading Lists: an update on activities and outcomes so far	UTC.24-25/120	
6.9	OIA Complaints Annual Report	UTC.24-25/121	
6.10	SSP Project Progress Update	UTC.24-25/122	

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